

CIELITO LINDO NEIGHBORHOOD ASSOCIATION BYLAWS
March 14, 2023

ARTICLE 1 – NAME

The name of this association shall be the Cielito Lindo Neighborhood Association (CLNA) herein referred to as the Association.

ARTICLE II – BOUNDARIES, PURPOSE, & ACTIVITIES

Section 1. The boundaries of the Association shall be that area of the City of Albuquerque (City), Bernalillo County, State of New Mexico bounded on the West by Morris; bounded by the North by Montgomery; bounded on the East by Juan Tabo, and bounded on the South by Comanche; herein after referred to as the Cielito Lindo area.

Section 2. The purpose of the Association is to enhance and promote a better neighborhood and community through group action, so that the quality of life in the area shall be in keeping with the social, environmental, safety, cultural and historic needs, and interests of the residents through land use planning, protecting the environment, and promoting the community welfare.

Section 3. The activities of the Association shall include, but are not limited to: sponsoring cooperative planning, research, fund raising, public education programs, and social activities as they are deemed necessary. To this end, the following are suggested goals:

- Use best efforts to inform residents of the Association of current issues that might affect the Cielito Lindo Neighborhood such as zoning issues and City plans, proposals, and activities.
- Present an official position to the City, when providing a position is in the best interest of the Cielito Lindo Neighborhood and surrounding areas, and the members of the Association; and, identifying whether the position was reached by the Board, a poll of the membership, or by a vote at a General Membership Meeting of the Association; and, the vote for and against the position.
- Promote safety in the community such as by events to facilitate meeting neighbors and by tracking crime in the area.
- Host community meetings and social events for all members of the Association and neighbors.

Section 4: The Association, as a body, shall not participate in, or intervene in (including publication or distribution of statements) any political campaign on behalf of any candidate for public office. This does not preclude the Neighborhood Associations' sponsorship of candidate forums to better understand candidates' positions on issues affecting the neighborhood. Nor does it preclude the Association from public criticism of candidates or officeholders with views detrimental to the purposes of the Association.

ARTICLE III – MEMBERSHIP

Section 1. Membership is open to all individuals who live (renters included), own property, or own a business within the boundaries of the association, the Cielito Lindo area, as stated in Section 14-8-2-3(B)(2) of the Neighborhood Association Recognition Ordinance (NARO). There shall be two types of membership in the Association: Resident and Business.

Section 2. A Resident membership shall be for any adult (age 18+) who resides full time or owns property in the Cielito Lindo area.

Section 3. A Business membership shall be for any person or legal entity that operates a primary place of business or institution within the boundaries of the Cielito Lindo area.

Section 4: Each member of the Association shall provide an Affirmation of Membership.

Section 5. New memberships shall be available at any time. Only those persons who have affirmatively joined may be counted as members. Memberships expire at the end of September each year.

ARTICLE IV – DUES/MEMBER DONATIONS

Section 1.-Dues/Member Donations are voluntary for all members and cannot be a prerequisite for either membership or voting, pursuant to Section 14-8-2-3(B)(4) of the NARO. As per the September Annual Meeting of 2022, voluntary dues are currently \$15 for both Resident and Business memberships. Henceforth, changes to the voluntary association dues amount shall be set by the Board of Directors.

Section 2. The Association shall conduct an annual collection of voluntary dues/member donations, enrollment of members names, addresses, and email addresses in the month of September. New membership voluntary dues/member donations and enrollment information may be collected at any time during the year.

ARTICLE V – VOTING

Section 1. Every affirmed member may cast one vote on any question, and participate in any election before the Association.

Section 2. Elections at the Annual Meeting must be voted on in person.

Section 3. All questions to be voted upon by the affirmed membership will be decided by a vote of a majority of the affirmed members, both Residential and Business, at any meeting of the membership voting in favor or against. In-person, mailed paper ballot, or electronic ballots must be allowed in which case questions will be decided by a majority of total votes cast, as stated in Section 14-8-2-3(B)(8) of the NARO. All questions to be voted upon by the Board will be decided by a vote of a majority of the Board of Directors present and voting in favor or against.

ARTICLE VI – BOARD OF DIRECTORS AND OFFICERS AND THEIR ELECTION

Section 1. A Board of Directors shall be the governing body of the Association and shall consist of five (5) to nine (9) persons who are affirmed members of the Association. The Board of Directors will be elected by the affirmed membership present at the Annual Meeting. Directors shall assume office at the end of the Annual Meeting or when elected/appointed. Board Member terms shall be two years and shall be staggered.

Section 2. All affirmed members shall be eligible to hold any officer position within the Association, pursuant to Section 14-8-2-3(B)(2) of the NARO.

Section 3. Officers of the Association shall be President, Vice-President, Secretary, and Treasurer, or the Secretary/Treasurer may be one position, who are members of the Board of Directors chosen by the Board at their first meeting following the Annual Meeting.

Section 4. The term of office for the President, Vice-President, Secretary, and Treasurer shall be for one (1) year.

Section 5. Vacancies occurring in any Board of Directors position shall be filled for the unexpired term by a majority vote of the Board of Directors. Vacancies occurring in any office shall be filled for the unexpired term by a majority vote of the Board of Directors.

Section 6. Any member of the Board of Directors, including Officers, may be removed from office by a majority of the affirmed membership, whenever, in its judgment, the best interest of the Association would be served thereby provided that notice of the intent to remove shall be furnished to subject director/officer in writing at least five (5) days prior to the meeting at which such action is to be discussed, as stated in Section 14-8-2-3(B)(3) of the NARO.

Section 7. Any elected Officer replacing a previous Officer removed from office by a majority of the membership will be appointed by a majority vote of the Board of Directors provided that notice of the intent to remove shall be published.

Section 8. The Board of Directors shall consider suggestions for Directors during the year and shall provide a single slate of candidates to be voted upon by the affirmed membership at the Annual Meeting. All nominees from the floor must be affirmed members according to Article III – Membership. The election shall be by voice vote.

ARTICLE VII – DUTIES OF THE OFFICERS

The duties of the officers shall include but not be limited to the following:

Section 1. President: The President shall in general supervise all the business and affairs of the Association between the meetings of the Board of Directors. The President shall preside at all meetings of the Board of Directors and the General Membership. The President shall, with the approval of the Board of Directors, appoint all standing and special committees and shall be an ex-officio member or appoint a Board Member as the ex-officio member of each of the committees. The President shall prepare and present an annual report to the general membership at the Annual Meeting and file such report with the Secretary. The President shall assure that all necessary reports to the City of Albuquerque are filed in compliance with the Neighborhood Association Recognition Ordinance.

Section 2. Vice-President: The Vice-President shall assist the President in the performance of the President's duties; and, when necessary, perform the duties of the President, and shall succeed to the Presidency in the event of the death, disability, removal from office or resignation of the President until such time as a successor to the President can be elected.

Section 3. Secretary: The Secretary shall keep minutes of all meetings of the Board of Directors and of the General Membership Meetings and shall keep all records of the Association and give notice of all meetings as directed. The Secretary shall perform all other duties incident to the office of the Secretary or as may be required by the President or the Board of Directors.

Section 4. Treasurer: The Treasurer shall collect all monies due the Association and shall have custody of all funds of the Association, pay all bills approved by the Board of Directors, keep account of all receipts and expenditures. The Treasurer shall maintain affirmed membership records. The Treasurer shall present a financial statement at each Board of Directors and General Membership meeting.

Section 5. If the Secretary/Treasurer position is combined, all duties in Section 3 and 4 above apply.

ARTICLE VIII – COMMITTEES

Section 1. The membership may establish necessary committees at any meeting with the approval of the President and the Board as per Article VII Section 1.

Section 2. No report or other action of any committee of the Association shall be considered as the act of the Association unless and until it shall be approved by the Board of Directors or by a majority of the affirmed membership at a membership meeting.

ARTICLE IX – MEETINGS

Section 1. The Board of Directors shall meet as necessary, but at least quarterly, to conduct the business of the Association at such time and place as determined by its members. All Board Members will be notified of meetings' times and places. A quorum of the Board of Directors is required to do business and shall be an overall majority of Directors.

Section 2. The Association shall hold at minimum, one meeting per year, and it will be known as the Annual Meeting. The date for this Annual Meeting will be in the month of September each year.

Section 3. The Association will notify the ONC of the Annual Meeting, and make a reasonable attempt to give written notice to all households and businesses within its boundaries at least two weeks in advance through placement of one or more signs at prominent locations within the Association boundaries and one or more of the following: U.S. Mail; delivered flyers; website or social media posting; email, text message, direct message through social media, or other form of electronic messages delivered to the known address of each affirmed member, pursuant to Section 14-8-2-3(B)(5) of the Neighborhood Association recognition Ordinance (NARO). (Note that handbills may not be placed in or on mailboxes per U.S. Postal Service regulations.)

Section 4. The Annual Meeting shall be for the purpose of election of Board Members, amending bylaws, receiving annual reports of Officers and Committees and other business as determined by the Board. Each affirmed member shall be afforded the ability to vote at the Annual Meeting in person only, pursuant to Sections 14-8-2-3(B)(8) and 14-8-2-3(B)(9) of the Neighborhood Association Recognition Ordinance (NARO).

Section 5. Notice to City as per the Neighborhood Association Recognition Ordinance (NARO): No later than 60 days after the Annual Meeting, the President of the Association shall assure that evidence of the meeting, including evidence of its advertisement, the number of dues paying members for the previous year, a list of the current officers of the association and two Board Member contact names with addresses, phone numbers, and email addresses are sent as required on their form to the City's Office of Neighborhood Coordination (ONC). If bylaws have been amended, the current bylaws shall also be submitted.

Section 6. No election shall be held at a meeting of the Association unless the meeting is advertised as noted in Section 3 above.

Section 7. General Membership Meetings shall not hold a vote on any question unless it is advertised through the methods describe in section 3 above at least seven (7) days in advance. Special meetings of the membership may be called by a majority of the Board of Directors, 30% of the affirmed membership, or the President. The President shall set the meeting within thirty (30) days and the Secretary shall give notice of any such meeting as described in Section 3 above.

Section 8. Affirmed members present at any membership meeting shall transact the business at any ~~such~~ said meeting. A quorum will consist of those present including at least three Board Members; or, for a special meeting called by the membership, 30% of the affirmed membership.

Section 9. All votes shall be decided by a majority of all affirmed members present at any meeting. A quorum, as described in Section 8 above, must be present to hold a vote. For any elections or voting other than the Annual Meeting, the Board of Directors must allow each member to vote using at least one of the following methods: in-person, mailed paper ballot, or electronic means, as stated in Section 14-8-2-3(B)(9). The Board of Directors present have the option of requiring written ballots for in-person voting with proof of affirmed membership.

Section 10. No member of the Association may vote by proxy.

ARTICLE X – MONETARY MATTERS

Section 1. The depository for the Association funds, the person(s) entitled to expend monies on behalf of the Association and all such matters shall be determined by the Board of Directors. The Treasurer, the President, and the Vice-President will maintain an Association bank account where all funds in the possession of the association will be held.

Section 2. No member, Director, or Officer will receive, directly or indirectly, any compensation or pecuniary benefit from the Association, except that the Association may reimburse them for expenses.

Section 3. Any expenditure over \$100 must be pre-approved by the Board of Directors. If not preapproved, the Board may not reimburse the expense as determined by the Board.

ARTICLE XI: ELECTRONIC COMMUNICATION VENUES

Section 1. Board of Directors shall use an Association-specific email address solely for the purpose of Association business.

Section 2. Access to Association email addresses shall be held by the Association Board jointly as needed and determined by the Board of Directors, and passed on to new Board Directors as needed as they are elected.

Section 3. Access to any type of website or social media account shall be held by the Association Board jointly as needed and determined by the Board of Directors, and passed on to new Board Directors as needed as they are elected.

Section 4. Association membership email addresses are to be used for Association communications only.

ARTICLE XII – PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised in Brief shall govern the Association in all cases in which they are applicable, as necessary, and in which they are not in conflict with these bylaws.

ARTICLE XIII – DISSOLUTION

In the event of dissolution of the Association, the Board of Directors shall, after payment of all liabilities of the Association, dispose of the remaining assets of the Association by donating the money to an organization with similar purposes as those listed in Article II.

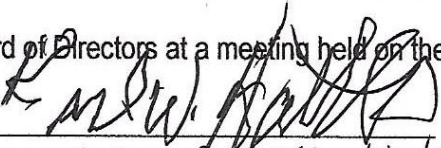
ARTICLE XIV – AMENDMENTS

The by-laws shall be reviewed as needed and shall be done so at least every ten (10) years. The bylaws may be amended at any annual, general, or special meeting of the Association membership by two-thirds (2/3) vote of affirmed members present. The membership shall be notified at least ten (10) days in advance of the meeting that amendments will be entertained at that meeting.

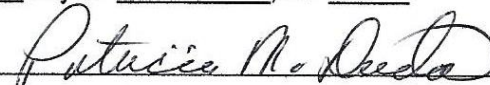
I certify that the foregoing Bylaws were adopted and ratified by the affirmed members of the Cielito Lindo Neighborhood Association on the 14 day of March, 20 23 and adopted and ratified by the Board of Directors at a meeting held on the 14 day of March, 20 23.

SIGNATURES:

PRINT: President



KARL W. FRAZIER



Secretary

Patricia M. Duda